

Children's Librarian / Assistant Curator Job Description

About the Library

The Mount Pleasant Public Library is located in Henry County in southeast Iowa. The town and immediate area is home to approximately 10,000 residents. The Mount Pleasant Public Library is a City Department, and the library plays an active role in community literacy, educational assistance, adult computer help, continuing education, community outreach, and other activities.

Children's Library / Assistant Curator

The Children's Librarian serves a critical role in the library, providing materials and programs for children and teenagers. The Mount Pleasant Public Library was bequeathed a 3,000-square-foot space and has recently renovated it into a children's museum with STEM and learning tools. The Children's Librarian will curate this area, utilizing it as library program space for schools and the public.

Duties

- Organize and execute Summer Reading Programs
- Organize school and public groups for the Children's Museum
- Collection development for children and teen materials
- Cataloging of new materials
- Attend conferences
- Manage children's clerks
- Develop programs for children
- Regularly visit schools
- Develop outreach programs
- Report to the Director

Requirements

- Friendly demeanor
- Experience with children
- Ability to work with the Director
- Outgoing, warm personality
- Patient disposition
- Knowledge of children's literature
- Creative
- Energetic, excited to try new things
- Experience in libraries, schools, or museums a plus

Education

A master's degree in an accredited ALA program is required. New graduates are encouraged to apply.

Compensation

This is a full-time, public employee position with IPERS and health insurance

\$17.29/hour with the potential for annual increases

Interested persons can email a resume with three references to Jeff Meyer at mtpleasant.director@gmail.com or mail resume to Mount Pleasant Public Library, 307 E. Monroe, Mount Pleasant, Iowa 52641.